Higher Ground Minutes January 2024

**Jansen Azarias-Suzumoto, Ramon Valadez, Ken Heeter, Alexys Rodgers, Randi Dorman, Lori Malangone, Michael Guymon, Michael Anderson, Amber Smith, Diana Duffy**

**Michael DiMaria - Strategic Consultant**

Call to order - 4:35 p.m.

December minutes (Alexys)

Committee Updates/Action Items

* Internal Committee
  + Finance Report (Ken)

Old Business

* Information Items (Jansen)
  1. RTEAZ update
     + Patent Reapplication Update
       - Expected to submit reapplication by the end of January
     + Data Security Updates
  2. NDA renewal agreement TUSD

New Business

* Information Items /Discussion Items
  + Director’s Reports
    - See attached files
  + Tax Credit Flyer
    - Please share the flyer!
* Action Items / Discussion
  + 1. Unbudgeted and High Value Expenditure Policy HGRC #400.302
       - Motion to approve Unbudgeted and High Value Expenditure policy presented and passed
    2. Updated Purchase Procedure Policy HGRC # 400.300
       - Motion to approve Updated Purchase Procedure policy presented and passed
    3. Grant Expenditure Policy HGRC # 400.303
       - Board will receive regular grant reports moving forward
       - Motion to approve Grant Expenditure policy presented and passed
    4. Grant Agreement for Toyota
       - Motion to approve Grant Agreement for Toyota presented and passed
    5. Purchase Order Approval January staff celebration
       - Motion to approve January staff celebration presented and passed
    6. Purchase Order Approval Phoenix Chamber Membership
       - Motion to approve Phoenix Chamber Membership at Advisory level-membership presented and passed
    7. Proposed By-law amendment
       - Item tabled until HG has received comments from lawyers

CEO's Report

**Board asks: Support on strategic plan #1 and #5 and sharing tax credit flyer. Current agreement with SOuthside expected to continue. Working with San Miguel for Judo elective using the El Conquistador grant. Working with Valley Leadership to open a Restart SMART school site in South Phoenix. Depending on response from school district, site may not open so goal would be to redirect Garcia funds to another project. Working with LPKNC to implement training-only agreement. Strategic plan updates: updating HG website to communicate HG’s mission more efficiently, new learning management system expected to be tested with staff soon, looking to secure funds in statewide alliance, full-time grant writer for diversifying funds and looking for private donors**

**Notes:**

* (<https://docs.google.com/spreadsheets/d/1lKJceEFX0QrSPMk6AUWJq3CBvwNGTcAtyYCq7l9KelY/edit?usp=sharing>) – Please update if you have not yet updated information

**Meeting Adjourned: 5:32 p.m.**

**Next Meeting:**